

Example Carer Lead Responsibilities

What is a carers lead?

A Carers Lead is a named person who is responsible for carers within a GP practice. They are accountable for that GP's Carer Offer and can develop standardised ways of working, and educate colleagues, to ensure that carers are identified and supported as well as the person they care for.

Carers Lead Role Description

Key responsibilities:

- Define what support carers can receive from the GP surgery and publicise it to carers and colleagues. Refer to the [Carers Offer](#) section for more information
- Set up standardised ways of working to proactively identify carers of all ages including:
 - Information and literature
 - Carer inclusion on new patient forms, on website and general patient correspondence
 - Carer registration forms
 - Inclusion of carer awareness in staff inductions and practice meetings
- Proactively update and use the Carers Register, as per NHS England guidelines, to ensure it remains relevant and purposeful to the GP's carer offer. See NHSE guidelines [here](#)
- Educate colleagues on carer awareness and the GP practice's Carer Protocols. Represent the needs of carers in strategic and delivery planning.
- Ensure the practice proactively refers to Carers Support West Sussex so that carers can have their wider emotional and practical needs addressed.
- Participate in the Carers Lead Network to keep abreast of guidance and good practice.
- Be willing to attend any training/information sessions that relate to the support of Carers within General Practice.